

UHI | ARGYLL

Minutes of the Board Meeting held at 10 am on Friday 1 March 2024 via MS Teams

Present: R Allford (Chair); M Tierney (MT); B Sizeland (BS); A Farina (AF); E Munro (Acting Principal); A Armstrong (AA); I Jurgensen (IJ)

Apologies: T Walsh (TW); H Stevenson (HS); V Gunn (VG); E Nowiski (EN); M Jones (MJ);

In Attendance: A Close (AEC); A Rodgers (AR)

No	Item	Action
24.1.1	<p>Welcome and apologies for absence:</p> <p>Apologies were as noted above. AR welcomed to meeting as the teaching staff board rep, RA indicated that this appointment would be approved later in the meeting.</p>	
24.1.2	<p>Declaration of interest & to identify if any items deemed to be confidential.</p> <p>Items 24.1.3 b), item 24.1.6 b), 24.1.9, 24.1.10, 24.1.11, 24.1.12 b) and 24.1.17 b) are all deemed confidential.</p> <p>There were no declarations of interest.</p>	
24.1.3	<p>Draft Minutes of the meeting held on: 8 December 2023</p> <p>a) Board meeting 8 December 2023 – the minutes were approved</p> <p>b) RESERVED Board meeting 8 December 2023 – the minutes were approved.</p>	
24.1.4	<p>Outstanding Actions</p> <p>All actions are for El Melton</p>	
24.1.5 and item 24.1.16	<p>Chair's Report : Overview of activity and key issues</p> <p>RA reported on current position with UHI 24 and the TOM.</p> <p>Interim Principal's Report : Overview of activities and key issues</p> <p>EM reported on meetings she is now involved in as part of the TOM discussions. BS indicated that the Board will assist as necessary with the massive change that this clearly will require.</p> <p>Agreed that our reserves require to be ring fenced where possible for relevant projects.</p>	

24.1.6	<p>Draft Minute of:</p> <ul style="list-style-type: none"> a) Finance and General Purposes Committee Meeting held on 16 Feb 2024 – these were approved. b) RESERVED Finance and General Purposes Committee meeting held on 16 Feb 204 – these were approved. 	
24.1.7	<p>Management accounts to 31 Jan 2024</p> <p>These were noted.</p>	
24.1.8	<p>Draft 3 Year Financial Forecasts to 31 July 2027</p> <p>These were noted.</p>	
24.1.9	<p>RESERVED – Centre Review Paper</p>	
24.1.10	<p>RESERVED – MITC Update and Options Paper</p>	
24.1.11	<p>RESERVED – Schools Link Paper</p>	
24.1.12	<p>Draft minute of:</p> <ul style="list-style-type: none"> a) Audit Committee Meeting held on 16 Feb 2024 – these were approved. b) RESERVED Audit Committee meeting held on 16 Feb 204 – these were approved. 	
24.1.13	<p>Risk Register</p> <p>Noted that SMT would review this and bring updated version to next Audit Committee meeting</p>	
24.1.14	<p>Quarterly Health and Safety Report for period to 31 Jan 2024</p> <p>This was noted.</p>	
24.1.15	<p>Covid Enquiry Update</p> <p>This item was noted</p>	
24.1.16	<p>Interim Principal’s Report – see item 24.1.5 above</p>	
24.1.17	<p>Draft Minutes of:</p> <ul style="list-style-type: none"> a) L, T & E Committee Meeting held on 16 Feb 2024 – these were approved. b) RESERVED L, T & E Committee meeting held on 16 Feb 204 – these were approved. 	
24.1.18	<p>Progress towards targets – FE credits and HE FTEs</p> <p>This item was noted.</p>	
24.1.19	<p>Early and further retention KPIs – full time FE 2022-23</p> <p>This item was noted.</p>	

24.1.20	2021-22 College destination data – comparison to rest of sector This item was noted.	
24.1.21	2022-23 SSES – comparison to rest of sector This item was noted.	
24.1.22	Update on Learning, Teaching and Enhancement items in last quarter This item was noted.	
24.1.23	HISA Update This item was noted.	
24.1.24	Draft minutes of HR Committee meeting held on 16 Feb 2024 These were approved.	
24.1.25	HR Report This item was noted.	
24.1.26	National Bargaining Update This item was noted.	
24.1.27	Policies for Review and Approval a) Course Fees Policy – this was approved	
24.1.28	AOCB a) Draft Academic Calendar 2024/25 – this was approved. b) Appointment of Alan Rodgers as Board Member was approved.	
24.1.29	Date of next meetings • Committees – 31 May 2024 • Board – 14 June 2024	
	Signed by Date Chair of Board	